

MANAGER'S REPORT - JULY 2013

This report provides an overview of District issues and projects.

OFFICE: Lisa returned to work on June 24. We are pleased to have her back and the medical issue that caused her to be off for seven weeks seems to have been corrected.

AUDIT: We have reviewed the draft audit report and sent our comments back to the auditor. It is on task to be filed by the end of the month. **ACTION:** During the audit, they could not find the motion for the \$2 special assessment. Somehow, I left it out of the December 2012 minutes. My notes were clear, but.... In any case, I have amended those minutes and they are on the agenda for approval.

RESERVE REPORT: We completed the final reserve report for 2012 and that is in your packet. The meter fund seemed to cause the delay as we had to confirm inventory and match the "outgoing" meters with billings and funding. This account shows what cash is used to purchase meters and accessories and what are sold. For meters installed within the District (such as 16D), we use conservation funds to "reimburse" the meter account.

COLLECTIONS: I sent the letter to Gary Moe stating that we would file the liens on the properties if the delinquencies were not paid in full by the 10th of July and then proceed to foreclosure on the 20th. We also shut off the properties from irrigation. All the renters called our office, and we are sure they called Moe. One renter did come in a pay \$800 (their monthly rent) on their bill so they could take water. No word from Moe.

Starkweather has not made any payments, but his lender has asked for a pay-off.

Lisa has provided a written update on the collections. **ACTION:** There is are two action items 1) the Hartley property. This is not their first time behind, but they are in extreme medical circumstances right now. They have sent a letter requesting payment arrangements in lieu of lien. 2) the Martinez property has been foreclosed upon by the County and the redemption period is up in October. Lisa has laid out some options and I am asking the Board whether they want to pay the taxes and move to foreclosure. Our assessment is always at risk when the County forecloses although most new owners end up paying the bill when they want water.

FEES: I want to add a \$20 fee for shutting off water for non-payment. I realized that we had not looked at the fees for both services and use of equipment or labor. So, I updated those.

ACTION: Review fees schedules and adopt Resolution No. 13-006.

UPS SITE: The cost of the roof was \$954.25. **ACTION:** Propose to take this money from the building reserve funds.

The motors were installed. We had Layne Pumps come to site to clutch the motors. Dave Payne assisted with this work. We agreed that H&N should not be doing the work on our large motors in the future. There does not appear to be any damage to the motors or pump shafts due to the installation problem. The pumps all seem to be putting out 28.5 to 30 cfs when running separately. We will run one pump this season.

Rock Electric completed their work, which included moving the starters to the outside of the buildings. District crews still have to complete the safety work. The area is secure, but the cameras have not been installed.

MCKAY CERTIFICATE 87872: The District and Reclamation proposed an agreement to WID around June 6. We understand that the WID Board did not accept the agreement. Their attorney asked to revise the agreement, which all parties approved. That was a month ago. We have met with Reclamation and everyone seems hopeful of a resolution with WID. But nothing from WID yet.

CTUIR SETTLEMENT: I understand that the small ditch companies are now being considered for exchange, which would exchange their live flow water for Columbia River water. The Cold Springs idea won't work for that and they are going to another option, which is a new pump station in the John Day Pool. I should hear more at the next CTUIR meeting on June 18th.

HYDROLOGIST: I have not contacted John Koreny directly, but I left a message for him this week. Douglas has worked with him recently. Douglas thinks it is a great idea for us to use John. I will let him know what is going on so he can get this on his calendar later in the year or whenever the settlement is moving forward.

DIVISION ONE DIRECTOR VACANCY: No applications have been submitted.

VACATIONS: Ray is just completing two weeks off. He will be back to work on Monday, July 22 (probably stopping by on Fri, the 19th). Saul is taking off July 19 through 28. I will be gone July 22 through 29th.