

WEST EXTENSION IRRIGATION DISTRICT

P.O. BOX 100 IRRIGON, OREGON 97844
PHONE: (541) 922-3814 FAX: (541) 922-9775

JANUARY 21, 2013

Organizational Meeting 2013

Monthly Board Meeting

Chairperson Philippi called the meeting to order on January 21, 2013 at 6:50 p.m. at the District office in Irrigon. Those in attendance were: Board members, Dalarie Philippi, Max Hellberg, and Vern Frederickson; Board Secretary/Manager, Bev Bridgewater. Directors Doug Strebin and Bill Cline were not able to attend.

ORGANIZATIONAL BUSINESS

OATH OF OFFICE: Director Vern Frederickson took the oath of office for his three-year term as Director of Division Four.

BOARD MEMBER RESPONSIBILITIES: The Board reviewed a SDAO handout about Board Member Responsibilities. Key points reviewed:

- District powers
- Powers and responsibilities of the Board members
- Ethics and conflicts of interest
- Liability and exposure

OFFICER ELECTION: Philippi asked for nominations for Chairman of the Board. Hellberg nominated Dalarie Philippi to continue as Chairman. Frederickson seconded the nomination. Philippi asked for other nominations. Hearing none, the nominations were closed. A unanimous vote in favor of Philippi was cast and Dalarie Philippi was elected as Chairman of the Board of Directors.

Philippi asked for nominations for Vice-Chairman of the Board. Hellberg nominated Vern Frederickson. Philippi seconded the nomination. Philippi asked for other nominations. Hearing none, the nominations were closed. A unanimous vote in favor of Frederickson was cast and Vern Frederickson was elected as Vice-Chairman of the Board of Directors.

District policy is for Manager Bridgewater to serve as Secretary of the Board. She was thus appointed.

RESOLUTION NO. 13-001/REGULAR BOARD MEETINGS FOR 2013 and ORGANIZATIONAL MEETING FOR 2014: The Board will meet on the 3rd Wednesdays February through May and the third Thursdays June thru December. Frederickson moved to adopt Resolution No. 13-001, establishing the regular meeting dates in 2013 and setting the next Organizational meeting as Wednesday, January 21, 2014. Hellberg seconded. During discussion, it was noted that August presents a conflict with the Umatilla and Morrow County Fairs. The Board will not meet in August unless it becomes necessary. Motion passed.

BANKING: Hellberg moved to continue banking with Banner Bank of Oregon and Local Government Investment Pool. Frederickson seconded. Bridgewater explained that we have a savings and a checking account at Banner Bank, but keep most of our funds at the LGIP. Motion passed.

BANKING SIGNATORS FOR BANNER BANK: Hellberg moved to authorize the Directors and Manager to sign on the accounts at Banner Bank with two signatures required. Office Manager, Lisa Baum, will be authorized to interact with Banner Bank to get information and make transfers to and from the accounts. Frederickson seconded. Signers on the Banner Bank account will be Dalarie Philippi, Douglas W. Strebin, William Cline, Max Hellberg, Vern V. Frederickson and Beverly J. Bridgewater. Motion passed by unanimous vote.

Organizational business was completed at 7:05 pm and the Board moved to a regular Board meeting.

MONTHLY BUSINESS

AGENDA: Chairman Philippi approved the agenda.

MONTHLY BUSINESS

APPROVAL OF MINUTES: Minutes of the December 5, 2012, Board meeting were reviewed. Hellberg moved to approve the minutes as prepared and Frederickson seconded. Motion passed.

BILLS PAYABLE: After review and discussion, Hellberg moved to approve the accounts payable list for December in a total amount of \$100,048.85. Frederickson seconded. Motion passed.

FINANCIAL REPORTS: The board received the October and November financial reports in the mail earlier this month. At the meeting, they reviewed the December financial which contained the preliminary year-end figures for 2013.

REPORTS AND CORRESPONDENCE

MANAGER'S REPORT: A written report was provided and is attached to and a part of the minutes. The report was reviewed.

CANAL WORK: Discussion in the Manager's report identified areas of priority for canal work this off-season. The Board has budgeted \$40,000 for concrete and materials for canal, headgate and right-of-way work. This is an increase over last year's budget of \$25,000. District labor and equipment are provided under other budget line items. Crew plans to replace 120-140 panels this winter plus some floor and another 80 - 100 panels in the fall. The Board agreed with the priority areas so far identified, based on the criteria of canal and urban area safety, canal integrity and available funds. They authorized management to continue prioritizing the work on the canal and make repairs based on the criteria.

CTUIR WATER RIGHT SETTLEMENT WORKSHOP: A workshop was held last week for irrigation directors of WEID, Hermiston and Stanfield. The proposed settlement was reviewed along with the operation of the Exchange program. In the afternoon, the districts asked questions of the CTUIR consultants specific to their concerns. Vern attended the first part while Bev and Dalarie stayed the entire time. Vern thought it was very informational. The CTUIR kept saying there would be no injury to Basin water users. Bev pointed out that saying it and assuring no injury are two different things. Dalarie stated that the CTUIR does not want to do a hydrological study that would include return flows, which is what the injury to WEID would be. There was discussion about how to use the WEID attorney. Bev stated that he wouldn't be at the next meeting as it will deal specifically with HID and SID issues. We want to have our "ducks in a row" when we meet about our specific issues. We hope that will be late spring.

DISTRICT POLICIES: Bev reported that we have almost completed our work to establish written District administrative policies. We have done one or two each year for the past 17 years, although part of the time was updating outdated policies. There are just a couple left and she will have them for review at the February Board meeting.

UNFINISHED BUSINESS

RESOLUTION NO. 13-002 – 2013 Budget: Frederickson moved to adopt Resolution No. 13-002 which adopts the 2013 budget as recommended by the Budget committee. Hellberg seconded the motion. Motion passed.

RESOLUTION NO. 13-003 – Collection of Incurred Charges: Hellberg moved to adopt Resolution No. 13-003 which sets the incurred charges for the District beginning in 2013. Frederickson seconded the motion. Starting in 2013, the base fee increased by \$40 (from \$260 to \$300) and the per-acre increased by \$2.00. These

increases are due to increasing administrative and operational costs of the District. The last increase to either of these fees was in 2007. The Budget committee, in its deliberations, noted that the budgeted legal fees and cost of pumping are the best estimate and what we think the District can afford. While the District will do its best to control these costs, circumstances may require them to be higher than budgeted. If that happens, a special assessment next fall would be considered by the Board. Motion passed.

NEW BUSINESS

WELL USER AGREEMENT: The Board discussed the well user agreement for 2013. They realize that work is being done in the Basin to try to get water to WEID on behalf of the well users. Although progress is being made, we don't anticipate dedicated for the 2013 season. The Board agreed to extend the agreement with the well users for one more year, but need to increase the amount of payment from \$22,000 to \$24,000. This would represent \$16.00 per acre-foot for 1500 af. They asked Bev to contact the well users.

They also want to send a letter to Oregon Water Resources Department asking them to regulate well users in the same area within the next mile from the Umatilla River.

FEBRUARY BOARD MEETING: Dalarie will be gone most of February. Since the Board has had difficulty getting a quorum at the past few meetings (Doug and Bill have been sick), they decided to have the meeting after Dalarie returns. The February Board meeting will be Thursday Feb. 28 at 6:30 p.m.

ADJOURNMENT

With no further business, Chairperson Philippi adjourned the meeting at 7:40 p.m.

Respectfully submitted by: Beverly J. Bridgewater
Secretary to the Board of Directors