

WEST EXTENSION IRRIGATION DISTRICT

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JANUARY 15, 2014

Organizational Meeting 2014

Monthly Board Meeting

Chairperson Philippi called the meeting to order on January 15, 2014 at 6:35 p.m. at the District office in Irrigon. Those in attendance were: Board members, Dalarie Philippi, Vern Frederickson, Bob Mueller, Abe McNamee and Warren Kemper; Board Secretary/Manager, Bev Bridgewater.

ORGANIZATIONAL BUSINESS

OATH OF OFFICE: The following newly elected directors took their oath of office:

Division One:	Robert (Bob) Mueller	(one year remaining)
Division Two:	Abraham (Abe) McNamee	(two years remaining)
Division Three:	Warren Kemper	(three-year term)
Division Five:	Dalarie Philippi	(three-year term)

BOARD MEMBER RESPONSIBILITIES: The Board was given the SDAO handouts for Board Member Responsibilities and Public Meetings. Key points were reviewed and questions answered.

- District powers
- Powers and responsibilities of the Board members
- Conflicts of interest
- Liability and exposure – will ask insurance agent to attend Feb.
- What makes a public meeting?

OFFICER ELECTION: Philippi asked for nominations for officers of the Board. Mueller moved to keep the same officers as in 2013 which are Chairman, Dalarie Philippi and Vice Chairman Vern Frederickson. McNamee seconded the motion. Motion passed by unanimous vote.

The Board appointed Manager Bridgewater as Secretary.

RESOLUTION NO. 14-001 - REGULAR BOARD MEETINGS FOR 2014 and ORGANIZATIONAL MEETING FOR 2015: The Board will meet on the February 20 at 10:00 am. They will then meet on the third Mondays of each month at 10:00 am. Meetings will be held at the District office or an alternate location in Irrigon such as the City Hall or library. The Board may change dates and times if this

schedule does not work out. The organization meeting for 2015 will be on Wednesday, January 21 at 10:00 am.

Mueller moved to adopt Resolution No. 14-001, establishing the regular meetings of each month in 2014 and setting the next Organizational meeting as Wednesday, January 21, 2015. Frederickson seconded. Motion passed by unanimous vote.

BANKING: Frederickson moved to continue banking with Banner Bank of Oregon and Local Government Investment Pool (LGIP). McNamee seconded. Discussion. Chairman Philippi and Secretary Bridgewater are authorized to administer the LGIP with Lisa Baum allowed to make transfers. Frederickson amended the motion to authorize the Chairman, Vice Chairman and Secretary to have access, make changes, open and close accounts, and other actions administering the accounts at Banner Bank. McNamee seconded the amendment. Chairman Philippi asked for a vote on the amendment and the main motion. Both amendment and main motion passed by unanimous vote. Thus, Chairman Philippi, Vice Chairman Frederickson and Secretary Bridgewater have full access and operational abilities to the accounts at Banner Bank on behalf of the District.

BANKING SIGNATORS: Mueller moved to allow the Board and Secretary/Manager sign on the account with two signatures required. Frederickson seconded. Signers on the Banner Bank account will be Dalarie Philippi, Vern Frederickson, Robert Mueller, Abraham McNamee, Warren Kemper and Beverly Bridgewater. Lisa Baum is authorized to get information and make transfers at all accounts. The Board understands that the bank requires one signature, but the Board wants two on each check. Motion passed by unanimous vote.

EXECUTIVE SESSION

The Board went into executive session at 7:15 p.m. to discuss Union negotiations via teleconference with Negotiator Mike Snyder. Executive session was closed at 8 pm.

AGENDA: The agenda for the rest of the meeting was approved by Chair Philippi.

MONTHLY BUSINESS

APPROVAL OF MINUTES: Mueller moved to approve the minutes of the December 2013 Board meeting. Frederickson seconded. Motion passed.

BILLS PAYABLE: After review and discussion, Frederickson moved to approve the Accounts Payable list for a total amount of \$57,778.73. Mueller seconded. Bev explained that the bills have been paid by now, in accordance with the budget and operating procedures. The Board is gets a report from the previous month. Motion passed.

REPORTS AND CORRESPONDENCE

OFFICE REPORT: The Board reviewed a report on the two properties in foreclosure and twenty proposed to send to collections/foreclosure. For the Morgan property, the Board doesn't want to accrue more charges. The District should cap the delivery, make sure liens are filed, wait four years for non-use if necessary, then remove the water right. The lien will eventually be paid.

RESOLUTION NO. 14-003 - COLLECTIONS: Frederickson moved to adopt Resolution No. 14-003 which would send twenty delinquent accounts to the attorney for collection. McNamee seconded. The Board would like a letter sent to the landowners, giving them one more chance to arrange for payment before going to the attorney. All alternatives to help the delinquencies should be considered including temporarily transferring off water rights for 2014 allowing time for the landowner to get caught up. Motion passed by unanimous vote.

MANAGER'S' REPORT: A written report was provided and is attached to and a part of the minutes. The report was reviewed. The Board discussed how Hydrologist John Koreny would be used. He will provide peer review to the "protocol" development and will represent WEID in the modeling effort by CTUIR/BOR/OWRD for the water right settlement.

UNFINISHED BUSINESS

RESOLUTION NO. 14-002 - 2014 BUDGET: Postponed. Budget adopted in Dec 2013 remains in effect.

RESOLUTION NO. 14-004 - 2014 COLLECTION OF INCURRED CHARGES: Frederickson moved to adopt Resolution No. 14-004 which would raise the O&M fee \$1 per acre, from \$49 to \$50. McNamee seconded. Discussion. It will be a tight year with many unknowns – pumping costs, cost of negotiator, hydrologist, legal for instance. The Board does not want to do a special assessment for administrative costs and feel that the \$1 increase will be needed to pay the negotiator with remainder used for the legal/consultant line item (hydrologist). Motion passed by unanimous vote.

NEW BUSINESS

REVIEW JOB DESCRIPTIONS, PAY SCALES, AND BENEFITS: A review of employee job descriptions, pay scales and benefits had been sent to the Board. They had reviewed it prior to the meeting. The report was used during various discussions during the meeting including at this time.

ADJOURNMENT

With no further business, Chairperson Philippi adjourned the meeting at 9:15 p.m.

Respectfully submitted by: Beverly J. Bridgewater
Secretary to the Board of Directors