

# WEST EXTENSION IRRIGATION DISTRICT

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February 16, 2015

## **Monthly Board Meeting**

Chairperson Philippi called the meeting to order on February 16, 2015 at 9:05 a.m. at the Irrigon Fire Hall located at 705 N. Main St. in Irrigon. Those in attendance were: Board members, Dalarie Philippi, Abe McNamee, Warren Kemper, Bob Mueller and Vern Frederickson; Board Secretary/Manager, Bev Bridgewater; Operations Manager, Ray Akers;

**AGENDA:** Chairman Philippi approved the agenda as prepared.

### **MONTHLY BUSINESS**

**APPROVAL OF MINUTES:** Mueller moved to approve the minutes of the January 2015 Board meeting. Frederickson seconded. Motion passed.

**BILLS PAYABLE:** After review, Mueller moved to approve the January accounts payable list for the amounts of \$99,326.02. Frederickson seconded. Motion passed.

**FINANCIAL REPORTS:** The preliminary year-end financials for 2014 were reviewed and discussed. For the special assessment, any funds not used to pay the final bill from Reclamation will be put in the conjunctive use reserve. There will be between \$5000 and \$9000, depending on the final rate that Reclamation charges. There was \$8262 billed to three entities at start-up for work done to remove blow sand from the main canal. Bridgewater felt that \$5000 from the 2014 budget could be put into equipment reserve.

The Board wanted to know what equipment was the most critical to look at repair or replacement. Akers said it was the dump truck. Discussion ensued. The board would like to see a bid on reskinning the box relative to a new box.

Frederickson moved to put \$13,585 from the 2014 income to the equipment reserve account. Mueller seconded. Motion passed.

The board continued review of the year end reports, including equipment hours and labor.

## REPORTS AND CORRESPONDENCE

### **OPERATIONS REPORT:**

- Two new crew members started last week.
- Lateral 63 and RL-1 pipe installed by Abe McNamnee
- Grouting on canal yet to be done on those projects, and screen for RL1
- Prison crews are working out well
- Main canal prepped to Boardman, concrete pours coming up
- Would like to move start-up to March 13
- Crews will need to work some weekends

Ray requested time off from March 17 – 20. Discussion. Akers will get canal ready before he leaves. Board agreed early start-up is beneficial as it is very dry. Ray stated that Walt is certainly capable of starting the canal if it happens while Ray is gone, but he would prefer to be here. Board stated this is Ray's decision as the Operations Manager. He said he would hold off as long as possible to plan his trip.

### **OFFICE MANAGER:**

**MANAGER'S REPORT:** The written report was reviewed and discussed.

- Reviewed project financial reports
- Grant application went in - \$25,000 from BOR for Lateral 7 piping
- Discussed Boardman Master Plan and proposed timelines for public process
- Medical leave request for employee Wallace "Sue" Kiele

**SUE KIELE LEAVE OF ABSENCE** - Frederickson moved to grant a request for six-month medical leave to Fish Passage Technician, Wallace "Sue" Kiele. McNamee seconded. Kiele is funded through the BPA contract. He came to work for the District in November, 1997 and has been a valuable employee. His medical condition has deteriorated to a point where he is unable to work. He will apply for disability and we don't expect him to return but want to give him the leave in case things do improve. Motion passed.

## DISTRICT BUSINESS

**PROPERTY SURPLUS:** Frederickson moved to declare the John Deere backhoe 310 HP surplus and the Ford 6600 tractor with Tiger sideboom mower surplus. McNamee seconded the motion. Ray was not sure when he would have time to sell these, but will get them ready as soon as he can. Motion passed.

**RESOLUTION 15-004 – PUBLIC RECORDS REQUEST:** Frederickson moved to adopt Resolution No. 15-004 which addresses the procedures and costs for public records request and is in line with SDAO guidance. McNamee seconded. Motion passed.

**GENERAL MEETING** – the date for the general meeting is March 11. There will be two sessions – 2 pm and 6:30 pm. It will be held at Stokes Landing Senior Center in Irrigon. The Board would like talking points about the rate increase.

**DISTRICT WEBSITE:** We need pictures of the Board for the website. We will take them at the next meeting, in front of the office. The Board wants to be sure to have a counter on the website.

## ADJOURNMENT

With no further business, Chairperson Philippi adjourned the meeting at 11:10 a.m.

Signed:

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Bev Bridgewater, Secretary

Attest:

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Dalarie Philippi, Board Chairperson