

WEST EXTENSION IRRIGATION DISTRICT

P.O. BOX 100 IRRIGON, OREGON 97844
PHONE: (541) 922-3814 FAX: (541) 922-9775

October 17, 2016

Monthly Board Meeting

Chairperson Philippi called the meeting to order on October 17, 2016 at 9:00 a.m. at the Irrigon Fire Hall located at 705 N. Main St. in Irrigon. Those in attendance were: Board members, Dalarie Philippi, Vern Frederickson, Abe McNamee and Bob Mueller; Board Secretary/Manager, Bev Bridgewater; Field Superintendent Richard French. Director Warren Kemper was not able to attend.

AGENDA: The agenda was approved by Chairman Philippi.

MONTHLY BUSINESS

APPROVAL OF MINUTES: Mueller moved to approve the minutes of the September 2016 Board meeting. McNamee seconded. Motion passed.

BILLS PAYABLE: After review, Frederickson moved to approve the September accounts payable list in the amount of \$108,448.73.. Mueller seconded. Motion passed.

FINANCIAL REPORT: Financial reports were not available for the Board. A pro-forma report was distributed and will be discussed later in the meeting.

REPORTS AND CORRESPONDENCE

MANAGER'S' REPORT: A written report was distributed to the directors and is attached to and a part of the minutes. The report was reviewed and discussed.

SHOP RENOVATION: French gave an update on the progress of cleaning up the two shop yards and preparing for two new containers. They will be used for storage of materials, supplies and chemicals. Funds for this will come from the Building reserve. Roofing between the two containers may be installed later, but is not part of the work that will be done right now. Since very little has been thrown out over the last decades, there is quite a bit of old material that we have no use for. Any landowner interested in going through the surplus before we take it to recycling is welcome to do so, per our typical standards. Any item of value will be listed on Craigs List.

WINTER WORK SCHEDULE: A list of repairs and projects planned for work this fall and winter was distributed along with a timeline for Oct-Dec. French went over the work. Discussion focused on a few projects:

- Drainage work along the canal near HG 86. Jason Wise will be hired with his excavator to lead the project. The District will use a crew member to run our excavator and backhoe. District crews will do the rock hauling and job labor. We hope to use our own rock or rock donated by a District member. Anticipate 10 days on this project, if all goes well. Discussion. Bridge discussion. We will have BOR inspect and send letter to landowner if it needs work.
- IPS pipe – replacing the 30-inch. We will use Wise, if needed. As above, we will use District crews for this work. For the vault, Frederickson recommended we have it built in one piece and flanged into place.
- Concrete work at 86. We plan to have this completed by the end of the year, using District crews.
- Lateral cleaning, canal cleaning, canal concrete: We will use the prison crew for work starting in January.
- Lateral 11. Work will start in January. Use contractor for part of it – District crews for the rest.
- Drainage work along Robbins. We are studying the Robbins area to determine what work we will do. It is not scheduled yet and will be addressed after Board discussion in November.
- Drainage work along Gattenbein corner. We are coordinating with the landowner in that area for a joint project.

SDAO BEST PRACTICES: The Board completed the SDAO Best Practices Checklist. It will be returned to SDAO for credit against our annual insurance policy.

BASIN MODELING: Bridgewater reported on the Basin Modeling meeting held at the BOR office last week. Discussion. The Board directed Bridgewater to put out a proposal to assist the project with modeling of return flows and seepage.

PROFORMA BUDGET: The Board reviewed and discussed the Proforma Budget. It shows an anticipated “overage” for the year of \$95,000. This is due to three main items: legal fees, conjunctive use, and need for drainage work. A special assessment was discussed to cover the \$50,000 project “overage” in pumping costs. Several reserves will be tapped to help cover the rest of the overage, including the funds received from Oregon unemployment (\$20,000) a few years ago, the \$10,000 currently in legal reserve and \$7000 being held in UPS reserve. Discussion.

DISTRICT BUSINESS

SPECIAL ASSESSMENT, PUMP SURCHARGE: Frederickson moved to set a special assessment as a pump surcharge in the amount of \$5 per acre with a two acre minimum. Mueller seconded. McNamee pointed out this was the same as last year. Mueller stated he wants us to add an explanation aboutn groundwater, return flows

and pumping costs. He pointed out a part of the fall newsletter that he thought would be good to restate. Motion passed.

TOOL POLICY REVIEW: A proposed tool policy was distributed. Discussion. The Board directed no changes to the tool policy for reimbursement, but add an electrical component and clean the policy up a bit. They also want reimbursement to be at the discretion of the supervisor.

RESOLUTION NO. 16-005, ETHICS POLICY: Mueller moved to adopt Resolution No. 16-005 which adopts an Ethics Policy for the District. Frederickson seconded. Motion passed.

DIRECTORS, DIVISIONS THREE & FIVE: One petition was received each for the Director Three election and for the Director five election. A certificate of election has been prepared for Warren Kemper and Dalarie Philippi. Frederickson moved to accept the declaration of election for the single candidates and that Warren Kemper and Dalarie Philippi be declared elected to the three year terms for Divisions Three and Five respectively. Mueller seconded. Motion passed.

RETURN FLOWS: The Board discussed return flows in the Umatilla Basin and their work, both current and projected, to protect the return flows.

ADJOURNMENT

With no further business, Chairperson Philippi adjourned the meeting at 11:10 a.m.

Signed:

Bev Bridgewater, Secretary

Attest:

Dalarie Philippi, Board Chairperson