

# WEST EXTENSION IRRIGATION DISTRICT

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September 18, 2017

## **Monthly Board Meeting**

Chairperson Philippi called Board meeting to order on September 18, 2017 at 9:00 a.m. at the Irrigon Fire Hall located at 705 N. Main St. in Irrigon. Those in attendance were: Board members, Dalarie Philippi, Vern Frederickson, Abe McNamee and Warren Kemper; Board Secretary/Manager, Bev Bridgewater; Field Supervisor, Ben de los Santos; Director Bob Mueller was unable to attend.

**AGENDA:** Chairman Philippi approved the agenda.

### **MONTHLY BUSINESS**

**APPROVAL OF MINUTES:** Frederickson moved to approve the minutes of the June 19, 2017 Board meeting. McNamee seconded. Motion passed. Frederickson moved to approve the minutes of the July 17, 2017 Board meeting. McNamee seconded and the motion passed.

**BILLS PAYABLE:** After review and discussion, Frederickson moved to approve the accounts payable lists for June, July and August in the total amount of \$578,694.46. McNamee seconded. Motion passed.

**FINANCIAL REPORTS:** The financial reports for the period ending August 31, 2017 presented. The proforma report was presented and discussed. Several areas of unexpected expenditures were reviewed.

### **REPORTS AND CORRESPONDENCE**

**OPERATIONS REVIEW & DISCUSSION:** Supervisor Ben reviewed District issues and plans for fall work. Key points of discussion:

- Pesticide application plans for fall treatment
- Fall O&M work including booster pump repairs
- Excavator repair and general equipment maintenance
- Work to be done at the shop site in Irrigon

Frederickson moved to pour a reinforced concrete pad at the shop site in Irrigon. Kemper seconded. The pad will be 30X30 or 30X40, whatever makes sense for the site. The money will be taken from the building reserve. Motion passed by unanimous vote.

**MANAGER’S REPORT:** A written report was distributed to the directors and is attached to and a part of the minutes. Discussion.

## DISTRICT BUSINESS

**FIELD SUPERVISOR JOB DESCRIPTION:** The Board reviewed and approved the Job Description for the Field Supervisor.

**STAFF WAGES:** The Board reviewed wages for the Field Supervisor and Office Manager. The Supervisor received a \$2 per hour increase when he took the job. Until he gets his pesticide applicators license or CDL, he will remain there. The Board approved a .50 per hour increase for Office Manager, Lisa Baum.

**REVIEW OF CUSTOMER FEE FOR MEYERS:** The Board discussed its policy to charge landowners doing temporary transfers of their water rights off their property the annual customer fee. In the Meyers case, they already pay a customer fee for another lot in town and off a totally different delivery system. Other folks during the season have asked the Board to consider waiving half of that fee. The Board wants to stay consistent with its policy, so no changes. All District customers will be responsible for their annual customer or delivery fee, which currently is \$350.

**DIRECTOR ELECTION:** Division One Director, Bob Mueller, is reaching the end of his three year term. The election for the position is November 14. Nominating petitions are ready to be picked up at the office.

## ADJOURNMENT

With no further business, Chairperson Philippi adjourned the meeting at 11:10 a.m.

Signed:

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Bev Bridgewater, Secretary

Attest:

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Dalarie Philippi, Board Chairperson