

# WEST EXTENSION IRRIGATION DISTRICT

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July 18, 2024

## **Monthly Board Meeting**

Chairperson Philippi called the Board meeting to order on July 18, 2024, at 9:05 a.m. at the Columbia Improvement District meeting room located at 501 E. Columbia Ave. in Boardman. Those in attendance were: Board members, Dalarie Philippi, Von Studer, Bob Mueller, and Abe McNamee; Board Secretary/Manager, Bev Bridgewater; Administrative Services Manager, Lisa Baum. Guest was Chet Sater, Manager, Umatilla Field Office. Director Vern Frederickson was not able to attend.

**AGENDA:** Chairperson Philippi asked for additions to the agenda. Resolution No. 24-006 was removed from the agenda. Mueller moved to accept the agenda as changed. McNamee seconded. Motion passed.

### MONTHLY BUSINESS

**APPROVAL OF MINUTES:** McNamee moved to approve the minutes of the June Board meeting. Mueller seconded. Discussion. Mueller moved to amend the main motion to include approval of the minutes from the special meetings held on June 11, 2024 and June 28, 2024. Studer seconded the motion. The subsidiary motion passed by unanimous vote. The main motion passed by unanimous vote.

**BILLS PAYABLE:** The Board reviewed the bills payable report from June and asked questions of staff. McNamee moved to approve the bills payable list in the amount of \$103,956.84. Mueller seconded. Discussion. The motion passed unanimously.

**FINANCIAL REPORT:** The financial reports for the period ending June 30, 2024, were reviewed and discussed.

### REPORTS AND CORRESPONDENCE

#### ADMINISTRATIVE REPORT

**SCADA:** Baum gave an update on the SCADA system and installation.

**COLLECTIONS:** Baum gave an update on collections activities for delinquencies.

**MANAGER’S REPORT**

A written Manger’s Report was provided to the Board and is part of the meeting minutes. The board reviewed and discussed the report.

**OPERATIONS:** Discussion.

**VEHICLES & EQUIPMENT:** Discussion. Sater mentioned GSA Auctions as a potential site for used vehicles.

**CORRESPONDENCE & MEETINGS:** Bridgewater reported on general correspondence & meetings that might be of interest to the Board. No action needed.

**DISTRICT BUSINESS**

**METER READING BILLINGS:** The meter reading requirement has been in place for two years. Staff recommends starting to charge folks that are not calling readings in or have made arrangements due to non-use. All meters owners have been contacted by phone or text to remind them about readings. For July, 174 meters have been read (after the 10<sup>th</sup> to allow time to send them in). The Board directed staff to bill \$25 for each meter read. The next readings will be in September.

**EXECUTIVE SESSION**

The Board went into Executive session at 10:50 am in accordance with ORS 192.660 (2) to discuss the CTUIR water right settlement. The executive session ended at 11:07 am.

**OTHER BUSINESS**

There is no meeting in August. Next meeting is September 18.

**ADJOURNMENT**

With no further business, Chairperson Philippi adjourned the meeting at 11:08am.

Signed:

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Bev Bridgewater, Secretary

Attest:

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Dalarie Philippi, Chairperson