



WEST EXTENSION IRRIGATION DISTRICT

**LANDOWNER BOOKLET
RULES & REGULATIONS**

840 E. Hwy 730 / P. O. Box 100
Irrigon, OR 97844
541-922-3814 (office) 541-922-9775 (fax)
www.westextension.com

BOARD OF DIRECTORS:

Division One:	Bob Mueller
Division Two:	Abe McNamee
Division Three:	Warren Kemper
Division Four:	Vern Frederickson
Division Five:	Dalarie Philippi

The Board meets monthly to conduct the business of the District. Time and place may vary, so be sure to contact the office for information should you want to attend a meeting.

OFFICE HOURS:

Monday - Friday
7:30 a.m. - 4:00 p.m.

The district has a small office, so if there are meetings, errands, or illnesses, the office may be closed. Patrons can drop their payment through the slot in the front door at any time.

There is an answering machine for taking messages and providing emergency contact numbers throughout the year. Here are the District telephone numbers that you may want to keep handy.

OFFICE TELEPHONE
922-3814

WATER ORDERING LINE
922-9372

EMERGENCY CELL TELEPHONE
314-0005

Please use the emergency cell phone only for calls that cannot wait until regular office hours.

WEST EXTENSION IRRIGATION DISTRICT PURPOSE & PROJECT HISTORY

West Extension Irrigation District (WEID or District) was formed in 1919 under the Irrigation laws of Oregon which is now Chapter 545 of the Oregon Revised Statutes.

PURPOSE: The purpose of the District is to deliver irrigation water in an efficient and cost effective manner, as provided by the laws of Oregon, federal Reclamation laws, and policies established by the Board of Directors (BOD).

This booklet is provided to the patrons and interested parties of the District and will serve to outline the policies that affect the water users of the District. You are encouraged to contact the District office should you have questions or need further explanation of a policy or procedure.

PROJECT HISTORY: The history of the District goes back to 1893 when the Bailey Ditch Company filed for water rights from the Umatilla River. They worked on the project, then went into receivership in October 1896. Nine miles of canal had been constructed at that time, carrying the water to a point just behind the current location of the tavern at Division and Hwy 730 in Irrigon. The Columbia Desert Land and Irrigation Company (CDLIC) purchased the assets of the Bailey Ditch Company. Though they intended to extend the canal, there is no record of work done by the CDLIC.

The Oregon Land and Water Company (OLWC) incorporated in 1901 and acquired the assets of the CDLIC. The former Bailey Ditch became the OLWC canal. Additional water rights were filed in 1906 to develop more lands. However, the irrigators in the Umatilla and Irrigon area suffered shortages of water. Summer flows were not sufficient to sustain the irrigation needs. OLWC soon discovered that they had difficulty supplying its current water users and abandoned any plan to extend its delivery system. A storage system would need to be built to hold the water and release it during the critical periods. The citizens were in contact with Reclamation about a federal project. The OLWC went into receivership in 1912 and assets were held by the U.S. while the new project was being built.

Authorized in 1905, Reclamation first built the east end of the Umatilla project (Hermiston). Reclamation began working on the west end of the project (West Extension) and Three Mile Dam was built in 1914 . This would be the diversion dam for the District. A new 27-mile long concrete-lined canal carrying water west of Boardman was completed in 1916.

The West Extension Irrigation District (WEID or District) was formed by a vote of landowners in 1919 to take over the west end of the federal irrigation project. Directors entered into a repayment contract with Reclamation in 1920 and an Operation and Maintenance (O&M) Contract in 1926. The 1926 O&M Contract is still valid. The repayment contract was updated in 1954. A supplement to the contract was adopted in 2012 which modified the District's federal boundaries.

During those early years, the District built various laterals, acquired and sold land in the District, and proved up on its 1893, 1906 and 1909 water rights from the Umatilla River. The 1909 water right is a federal right and relies on return flows from the upstream irrigation districts—Westland, Stanfield and Hermiston. Their irrigation water is stored in McKay and Cold Springs Reservoirs.

District lands along the Columbia River were inundated in 1967 with the construction of the John Day Dam. The District allowed new lands above its canal to join starting in 1968 to replace the former lands. The District built a pump station in 1968 near the mouth of the Umatilla River to pump supplemental water from the Columbia River to its irrigators.

Lands in Irrigon started being irrigated from a second pumping station on the Columbia River when a wooden flume delivering water from the main canal failed. The District filed water rights on the Columbia for these Irrigon lands in 1981.

The District currently irrigates 9235 acres from the Umatilla River through its main canal, supplemented by its Columbia River pumping station near Umatilla and 1144 acres in Irrigon under its Columbia River pumping station in Irrigon (a fully enclosed system).



DISTRICT ADMINISTRATION

BOARD OF DIRECTORS: The District is governed by an elected five member Board of Directors who serve staggered three-year terms. Each Director has two main responsibilities, under Oregon law:

- 1) Act as a representative of the citizens of the District
- 2) Establish by-laws, policies and procedures

Each Director is elected by and serves a specific Division within the WEID Boundaries. They are:

Division One: Umatilla/Morrow East, lands between the Umatilla River and 15th St. East in Irrigon.

Division Two: Irrigon South, lands lying south of the north boundary of Sections 35 and 36, T5N R26E, and east of Division St. to Interstate I-84, and Section 31, T5N R27E, lying south of the main canal.

Division Three: Irrigon North, lands lying north of the south boundary of Sections 25 and 26, T5N R26E, to the Columbia River in Irrigon and Section 31, T5N 27E, lying north of the canal.

Division Four: Boardman area east, lands lying east of Skoubo Lane.

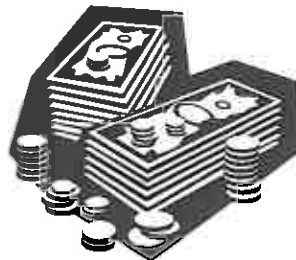
Division Five: Boardman area west, lands lying west of Skoubo Lane.

ELECTIONS: Nomination to the Board of Directors is by petition in October of each year. An election is held on the second Tuesday in November if more than one candidate files for the open position. To be eligible to sign a nominating position and to vote, a person must be at least 18 years of age and own land having water rights and being assessed by the District. Notices of elections are sent by mail in advance of each election. If you are interested in learning how to run for the Board of Directors, please contact the District office.

BOARD MEETINGS: Annually, the Board will set up a regular meeting day. This may be changed from year to year and starting times may vary, so it is best to contact the District office in advance of attending a meeting to confirm the date and time. Meetings are open to the public.



FINANCES AND BUDGET: The District finances its operation primarily with an annual assessment, known as an incurred charge, levied against each customer and each individual acre. Other charges, such as pressurization fees, repayment obligations, legal fund, and other specific charges are also assessed.



The District operates on an annual budget adopted each year by its Board of Directors. The budget committee, made up of an equal number of directors and non-directors, starts meeting in the fall of each year to prepare the annual budget. Copies of the budget are available at any time by contacting the District office.

MANAGEMENT: The District Manager and the Operations Manager (jointly termed Manager) are responsible to oversee the management, operations, maintenance and administration of the District.

UNION EMPLOYEES: District employees are members of the American Federation of State, County, and Municipal Employees (AFSCME) union. Questions regarding union activities may be directed to the AFSCME office in Pendleton.

EMPLOYEE POLICIES: The WEID has a stated objective: "Establish a high level of confidence in the capability and conduct of the District's employees by providing competent management and secure working conditions." To that end, various policies affecting the employees have been adopted. These include the District's Safety policy, which provides for a safe working atmosphere, and the WEID Drug and Alcohol policy, which assures a drug-free and alcohol-free working environment.

PURCHASING: As a public entity, the District is required to follow the Public Contracting and Purchasing laws of the State of Oregon. These may be reviewed at the District office or obtained from:

www.oregon.gov/DAS/SSD/SPO/.



OPERATIONS AND MAINTENANCE POLICY

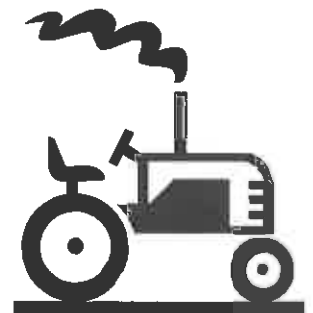
The District has various policies that provide guidance and direction to both the employees and the patrons in the operation of the district. The Operation and Maintenance policy is the major document that provides guidance in the management of the canals, laterals and works of the District and the delivery of the irrigation water.

1. MANAGEMENT: All canals, laterals, pipelines and works of the District, including structures in or over the District's canals and laterals, shall, unless otherwise ordered by the Board, be under the management, control, and supervision of the District Manager and her crew (referred to as Manager below). No person shall have the right to interfere with said canals, laterals or works of the District without express permission from the Manager.

2. DISTRICT EMPLOYEES: The Manager shall have the authority to employ ditchriders and other personnel as may be necessary for the proper operation and maintenance of the system and distribution of water. The Manager shall oversee the operation of the District. All personnel shall be responsible to the Manager.

3. DISTRIBUTION OF WATER: It shall be the duty of the Manager to distribute water to the irrigated lands in accordance with Oregon Water Law and district policies. Operation of the laterals, canals, and structures of the District shall be the responsibility of the Manager.

Unless otherwise ordered by the Board, all deliveries of the water from the system of the District shall be on a rotation basis to be fixed and determined by the Manager. Water schedules will be provided to the water users and monitored by the ditchriders. In the case of water shortage, water will be prorated on the basis of water supply and acreage, in accordance with the District's Drought Management Contingency Plan.



4. MAINTENANCE OF CANALS AND LATERALS: It shall be the responsibility of the District to maintain the canals and laterals to the last authorized point of delivery. The District shall work to keep the roadways adjoining the canals and laterals adequate for proper monitoring and maintenance. Such maintenance shall occur annually and as necessary for conducting water. Priority for repair and maintenance shall be set by the Manager and based on amount of acres delivered, seriousness of problem, and available funds.

5. QUANTITY OF WATER: The unit of measure for water will be cubic feet per second (cfs). One cfs flow for a period of 12 hours is equal approximately to one acre foot of water. The rate and duty of water shall be in accordance with the existing water certificates for such application.

6. WATER SEASON: As set by the Oregon legislature, the irrigation season for the Umatilla Basin runs from March 1 to October 31 of each year. As a standard practice, the District generally runs water from approximately March 15 to October 15. Pumping stations start about April 1. Deviations from this practice will be common due to moisture content and weather conditions. The opening day for water season is set by the Manager and may be obtained by calling the District office about March 1 of each year.

7. NON-LIABILITY OF DISTRICT:

A. All water furnished by the District will be for irrigation purposes only. The District's responsibility shall cease when water is turned in to the irrigators or taken by the irrigators, in accordance with Oregon State Statutes and these policies.



B. Most of the water furnished by the District flows from the Umatilla or Columbia River and through many miles of open ditches. It is subject to pollution, foreign material, shortages, fluctuations in flow and interruptions of service. The District cannot agree to serve an unpolluted, uninterrupted or constant supply of water.

C. The District will not be liable for defective quality of water, shortage of water, either temporary or permanent or for failure to deliver such water.

D. The District does not assume liability for damages to pumping equipment, distribution boxes or other damages as a result of turbulent water, unclean water, shortage of water, excess of water or other causes.

E. Any person who sells, contracts, or purchases any part of an existing tract shall not look to the District to provide right of way, system facilities or maintenance of said facilities in excess of that provided as of March 1, 1976, whether the property is to be irrigated directly or by run-off methods.

F. Wading, swimming, or bathing in the canals, laterals, pipelines or works of the District is strictly prohibited and the District accepts no liability as a result of such action.

G. Dumping of debris of any type in the canal or laterals is prohibited.

8. STOCK, SPRAY, FROST PROTECTION WATER: The District shall not supply water for frost protection, stock water, or spray purposes except during the irrigation season and then only when the same can be supplied without making special delivery for such purposes.

9. DUTY OF WATER USERS

FLOOD IRRIGATION: It shall be the duty of flood irrigators to keep their land in such a manner as to utilize their flood irrigation efficiently and to control their tail water. The District shall not allocate additional water for land that management deems has not been properly maintained for flood irrigation. Further, loss of control of tail water shall be documented, warned, and if not controlled, deemed reason for shut-off of water until the problem is fixed. It shall be the duty of water users to use water allocated to them for flood irrigation continuously until that particular irrigation is completed. Water users who turn the water back into the ditch or refuse water during their allotted time will be deemed

to have used the water during such period and the water will be passed on to the other users at their designated time.

SPRINKLER IRRIGATION: Sprinkler irrigators may have water delivered to them continuously. Rate for delivery is 8.5 gallons per minute per acre. At times, there may need to be rotation among irrigators using the same pipeline or delivery system. Such rotation should be worked out among the various water users affected. Management may set up such rotation, as deemed necessary by the District.

Facilities built for pump stations become the property of the project. Placement for stations and screening structures must be approved by the Board of Directors.

The district does not screen or filter water. Any such practice is done at the cost and control of the individual water user.

DRAINAGE WATER: No water user shall put run-off water into the District ditch without specific permission from the Manager. Such drainage water may be subject to a charge by the District, as set by the board. The Manager may request ceasing of such placement of run-off water in the district ditch at any time, without specified notice.

10. UNAUTHORIZED USE OF WATER: Any person who takes water out of his turn and without the knowledge and permission of the ditchrider, shall forfeit his right to water for the ensuing two week period.

11. POINT OF DELIVERY:

Points of delivery have been previously established by reason of the diversity of land use and area ownership within the District. Formulas for delivery points such as "high point of the forty acre" are not used by the District.

A. The District shall not be responsible for delivery to any points below and beyond those points of delivery which currently exist, except by order of the Board of Directors. Any consideration of a new delivery designation will take into account the condition of the existing lateral and ability to obtain an easement for operation and maintenance. In the case of new lands, points will be designated at the time of inclusion.

B. Any person who sells, leases or purchases an existing tract within District boundaries shall not look to the District to provide right of way, water transmission facilities or maintenance of said facilities.

C. Any owner of lands within the District who divides a tract, whether by official plat or by land partition, or otherwise, shall be responsible for providing, at their own cost, the necessary easements and delivery system from the original point of delivery, in accordance with District criteria. Shut-off valves shall be provided for each individual parcel. The District maintains rights of egress and ingress over the easements.

D. The District establishes criteria prior to approval of plats and subdivisions. That criteria is available upon request and shall be met prior to approval of said plat or subdivision. Approval shall be shown by District signature on the final plat.

E. The District's obligation shall absolutely cease at the point of delivery.

F. The partitioner's or subdivider's compliance with the above stated conditions will not create an obligation on the part of the District, stated or implied, to cause the District to deliver District water to them as specified on the plat.

G. The District will preserve access to delivery points to all irrigable lands within the District by every practical use and authority of the District.

12. CONTROL OF HEADGATES, DIVERSION POINTS, & CHECKS:

A. Unless specifically authorized by the Manager, District employees are the only persons allowed to open or close headgates or valves or to place checkboards in or out of the canal. Due to the rotation schedule commonly used by the District, irrigators are asked to perform these functions to facilitate water delivery and are authorized at the specific time so appointed, but no other. Unauthorized manipulation of the District's structures is subject to a two week forfeiture of water delivery.

B. The District, at it's option, may lock any or all headgates, turnouts, spillways or other control devices.

C. No new headgates or turnouts will be allowed in the canals unless authorized by the Board of Directors and approved by the Manager. Installations will be at the irrigator's expense.

13. PRIVATE LATERALS: Privately maintained laterals and other facilities served by the District must be in good condition so as to prevent loss of water and permit regular flow. The Manager may refuse the delivery of water to facilities which are not adequately prepared and maintained. Any work performed by the District in maintaining or repairing private laterals or turnouts will be charged to the private water user in accordance with District fee policies and Oregon Revised Statutes. The District will not be responsible for defects in privately maintained facilities.

14. CONVERTING TO SPRINKLER SYSTEM/PUMPS:

A. Water users wishing to convert from flood to sprinkler system must receive approval from the Board of Directors and work with the District to establish a distribution system that will not impair other users on the same lateral.

B. All pumping installations must be approved by the Manager and there must be a valve control gate in the delivery line at a place specified by management. This requirement applies to all installations.

C. The Manager may permit landowners using pumps to water continuously and out of rotation where it is in the best interest of the District and for the conservation of water. No pumping out of rotation, however, shall be permitted which may interfere with availability of water to other irrigators on such lateral or canal of the District.



D. Pumping of District water is done at the water user's risk and the District assumes no liability for damages to pumping equipment or other damages as a result of inconsistent water flow or foreign material in the water.

15. PUMPING STATIONS/PRESSURE SYSTEMS:

A. Water users receiving pressure water delivery from a pumping station are allotted 8.5 gallons per minute per acre during their irrigation time. It is assumed that irrigation will occur at this rate on the specific parcel for no more than 70% of the time during a given week. Pooling of water is allowed for parcels five acres and under, with notification to and approval of the District.

B. Irrigators may be asked to work out a rotation schedule among themselves for adequate delivery purposes or may use the rotation schedule provided by the District.

C. Landowners having pressurized water are subject to additional fees. There is an annual operation fee. The power cost and repair and maintenance for the pump is charged to the water user at the end of the season and is pro-rated according to the total amount of water used (if the system is fully metered) or the amount of water right acres for each landowner. Replacement reserve funds may be charged.

16. ACCESS TO LANDS AND DITCHES: Any employee, ditchrider or other authorized personnel of the District shall have free access at all times to private ditches and land being irrigated for the purpose of determining whether the ditches are in satisfactory condition to handle water and whether the water is being used economically and efficiently.

17. DAMAGE TO FACILITIES: It shall be the duty of every landowner to use due care to avoid damage to District canals, laterals, pumping stations or other facilities. Every person shall be responsible for any damage caused thereto by the person, intentionally or negligently, including any damage caused by livestock.

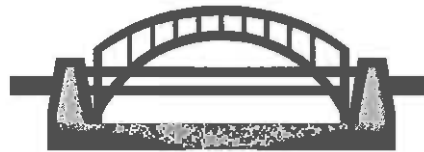
18. ENFORCEMENT OF RULES AND REGULATIONS:

Breach of these rules and regulations by a water user shall, at the discretion of the Manager or board, cause the user to be subject to suspension of water delivery until breaches hereof have been adjusted.

POLICY FOR EASEMENTS AND RIGHTS OF WAY

West Extension Irrigation District (District) is a Bureau of Reclamation (Reclamation) project. As such, most of the easements and rights-of-way are federally owned. The District has responsibility for monitoring and maintaining those easements and rights-of-way. Encroachment upon these easements or rights-of-way is not authorized, except as approved by under these policies.

1. BRIDGES AND CROSSINGS: All canal crossings such as bridges or culverts on the easement or right-of-way of the District ditches are required to have permission granted from the District through the issuance of a "Crossing Agreement." If the crossing involves the Main Canal or Relocation Canal, the Crossing Agreement needs to be secured from Reclamation.



2. USE OF CANAL ROADS: Canal roads are under the federal jurisdiction of the Bureau of Reclamation and are for irrigation purposes. Unless an agreement for use of the road has been negotiated with the District Board of Directors and with Reclamation, such use is in trespass. The District has the authority to close off canal roads at any time without notice and does so to better control access to the roads and for the safety of people living along those roads. Permission for access may be given by the Board of Directors in special circumstances.

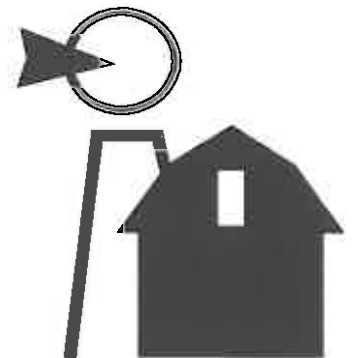
It is not the policy of the District to grant use of a canal road for access to private property. However, the District recognizes that historic use exists. Landowners having such use as of April 1999 may enter into a Canal Road Use Agreement resolving the District of liability and sharing in the maintenance of the road. The agreement will be in place until partitioning occurs or other legal access to the property is developed.

3. STRUCTURES: No permanent structures are allowed within the District easement or rights-of-way. Such structures are deemed to be the property of the District, and may be removed by the District without notice. Permission may be

granted for placement of utility poles or other structures that are reasonable and do not interfere with the District's operation and maintenance of its canals. Such permission must be granted in writing from management through a "Consent to Erect and Maintain Agreement."

4. FENCING: No fences or other obstructions may be placed across or upon the District's canal banks without permission of the Manager and then only with the understanding that suitable openings or gates will be provided to enable district employees to travel said canal banks without hindrance. Such permission must be granted in writing through a "Consent to Erect and Maintain Agreement." The Manager shall have the right to remove all fences or obstructions contrary to these provisions.

5. IRRIGATION WITHIN RIGHT-OF-WAY: Crops and other vegetation may be grown and irrigated within the District's easement or right-of-way with special permission by the Manager. Such use is subject to the laws of the State of Oregon and the annual irrigation fee by the District and may be discontinued at any time, without notice, by the District. The District is not liable for damage to any crop or property within its easement or right-of-way.



Landowners who allow irrigation water to sprinkle on the easement or right-of-way or grow vegetation in the easement or right-of-way must control the weed growth in the easement or right-of-way. Costs incurred by the District for such activity shall be billed back to the landowner, in accordance with the District fee schedule.

6. ACCESS: Any director, employee or authorized personnel of the District shall have access at all times to ditches, laterals and lands being irrigated or carrying irrigation water. Irrigators shall have access along district ditches and laterals to headgates and turn-outs for the purpose of irrigation.

7. DISTANCES: Placement of any temporary structures or vegetation may be granted to the landowner by the District through a Consent Agreement. The following distances must be adhered to:

- a. Fencing: Placement may be up to 40 feet from the main canal liner and 15 feet from the lateral liner. Other widths may be allowed by the District on "off-side" (not having a canal road). Access by the irrigation District must be available at all times.
- b. Power poles: Power poles placed within the main canal easement may not be closer than 25 feet from the edge of the canal liner.
- c. Vegetation and irrigation: Vegetation and irrigation shall not interfere or impact the operation or maintenance of the canals and laterals. In no case shall trees or shrubs be planted within 25 feet of a canal lateral, ditch or concrete pipe, or within 15 of a buried pipeline; nor shall trees or shrubs be planted within 50 feet of the main canal liner.

8. WIDTHS: While the District cannot preclude the federal government from exercising its authority under the Act of August 30, 1890 for irrigation water conveyance of water or any federal document, the District recognizes the need to standardize the widths of its easements and rights-of-way throughout the project. As of June 12, 2002, the following widths are established. They will also be dedicated on partition and subdivision plats:

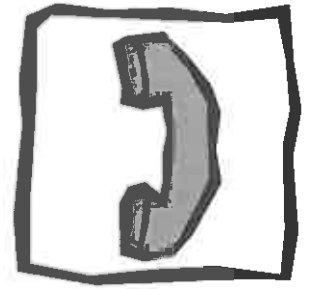
Main Canal	200-feet total with 100-feet from center
Relocation Cnl 1	100-feet total with 30-feet from center and 20-feet for construction purposes
RL-1 & RL-2	50-feet total, 25 feet from centerline
Open ditches	50-feet total, 25 feet from centerline
Buried pipelines:	
Over 15 inches diameter	50-feet total, 25 feet from center
10- 14 inches diameter	40-feet total, 20 feet from center
5 – 8 inches diameter	20 feet total
4 inches & under	15 feet total

The irrigation easement may exist with other utility easements and does not have to be a separate easement, if adequate width is provided. This policy does not cancel any previous easement agreements.

WATER ORDERING & REPORTING

TELEPHONE NUMBER - 922-9372

Flood irrigators and landowners with 20 acres or more are required to use the call-in number to order water or let the ditchrider know your schedule. Notice of a change needs to be given by 7:00 a.m. the morning **BEFORE** you make the change. Lack of notice will subject the irrigator to shut-off by the ditchrider.



Here are the specific requirements for compliance:

- All pump stations out of the main canal and lands over 20 acres - 24 hours prior to starting up, report amount of water you will use and length of time that you will be on.
- Pump stations off Boardman laterals serving more than 20 acres—24 hours prior to making a headgate change to accommodate your need, report amount you are opening the headgate and the length of time that it will be open for you. Don't forget to close down the headgate when you are finished.
- Flood irrigators report when you start for the season and anytime you will not take water. You will be assumed to take water once you start unless you call in.

FAILURE TO MAINTAIN PRIVATE LATERALS AND DITCHES

It is the duty of each landowner to maintain the private ditches and laterals on or along their property (unless that duty has been transferred to a third party via written easement or agreement). When privately maintained laterals and other facilities are not maintained in good condition so as to prevent loss of water and to restrict flow, the District may repair, construct or maintain such laterals and pipelines with the cost being billed back to the landowner.

WATER RIGHTS AND TRANSFERS

Under Western water law, an irrigator must have a water right in order to divert and use the water. The WEID owns its water rights in trust for the benefit of the landowners in the District. The water right is appurtenant (attached) to the property for which it is designated.

Oregon requires that the water right be used beneficially at least once every five years. For this reason, it is important that irrigators use their water on a regular basis. In other words, simply paying for the water right does not protect it from being lost—it must be put to beneficial use (use without waste). Each landowner should be aware of the water right assigned to their property—the amount as well as the location of the right. The amount of your water right is located at the top of each annual billing.

TRANSFERS: As you wish to irrigate more or less land, you should ask the District to transfer water rights on or off your property. This is a State process, so please turn in your request to allow time for the process—prior to February 1. The District has a transfer policy for either temporary or permanent transfers. You should request a copy of the policy from the office if you are considering making a transfer of water on or off your property.

For any questions or to learn more about your water right, contact the District office and set up an appointment with the Manager to review the water right on your property.

METERS:

The District has a goal of fully metering or measuring each individual water user. This is a long process and is dependent upon grant and private funding. Once a meter is installed, it is the property of the landowner. Landowners are reminded that meters and filters require annual maintenance, including draining at the end of the season. It is the landowner responsibility to maintain, repair and replace the meters.

CONTIGUOUS BILLING POLICY

The District bills each tax lot with a single account charge. The contiguous billing policy allows landowners holding adjacent tax lots to be billed one account charge.

Contiguous billing is described as:

- Same ownership and land lying contiguously or sharing a common boundary.
- Barriers, such as roadways, canals and laterals do not discount having a parcel eligible for contiguous billing.
- Developers within a subdivision continue to have contiguous billing within the original parcel. As parcels are sold, the new owners assume an account charge for their lots.

Exceptions:

1. Land getting primary irrigation water from two sources such as the Columbia River and the Umatilla River.
2. Parties buying on unrecorded contracts where the billings are separated.

If you believe you have purchased a parcel eligible for contiguous billing, please contact the District office. Billing adjustments are made prior to February 1 of each billing year. Purchases after that date are eligible the following year.

RRA REQUIREMENTS AND FORMS:

Since WEID is a federal irrigation district, some landholders, operators, and trusts are required to complete federal forms under the Reclamation Reform Act (RRA). The RRA threshold is typically 240 acres but may be as small as 40 acres for multiple landowners. Those properties subjected to RRA laws are reminded that forms have to be filed with the District prior to taking water each year and whenever any change is made in the ownership or management of the land. Don't forget that trusts are required to file forms, as well. If you think you may be required to file a RRA form or have questions, contact the District office.



CUSTOMER GENERAL INFORMATION

ANNUAL BILLING: The annual billing comes out February 1 of each year. The first half is due by April 1. The second half is due July 1. Some landowners prefer to make monthly payments, and that arrangement is acceptable. Simply contact the District office early each season to set up your payment schedule. Payment arrangements must be in writing.

In late November/early December of each year, or as directed by the Board of Directors, the District sends out the pumping station billings. This is the cost of the power for the pumping stations that deliver the pressurized water to your property, pro-rated for each affected landowner.

Special assessments may be sent after the end of the irrigation season. This would be a charge that would cover unexpected costs during the irrigation season such as high pumping costs (due to drought/low river flows), unexpected maintenance costs, special litigation or legal fees, or any special cost that the board has determined needs to be collected.

CHANGE OF OWNERSHIP/ADDRESS: Please don't forget to contact the District when buying or selling property or making ownership changes. Office staff works to keep ownership records, addresses and signature cards updated. Your cooperation in this endeavor is appreciated.

ENFORCEMENT: Unfortunately, the District has problems with some irrigators ignoring the rules, taking water from other water users, losing control of their tailwater or causing negative impacts to others. For those instances, the Board has adopted a policy of fining the offenders to help cover some of the administrative and oversight costs. The Board has established the fines as:

- 1st offense – Written warning
- 2nd offense - \$100 fine
- 3rd offense and thereafter - \$500 fine

FEE SCHEDULE

District outlet /new service	\$800 plus materials
Cap off Fee	\$ 50
Shut-off fee (delinquent accounts	\$ 25
Partitions/Developments	
Plat/Partition Review (pressurized	\$ 50
Plat/Partition review (non-pressure)	\$350
Subdivision review	\$500 *
Delivery Inspection fees	\$ 50 per lot
* Review includes WEID office, field, and engineering visit/ compliance letter. Additional engineering will be billed to de- veloper at cost.	
Water Right Purchase and Transfers—Check with office staff	
Water Right Billings	
Billings are established by the Board annually	
This figure is available by February 1 of each year.	
Repairs, materials, meters	Cost plus 20%
Liens	\$200

PARTITIONS & SUBDIVISIONS

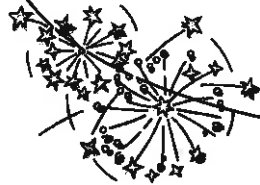
In continuing efforts to keep the cost of water down to all users, the WEID has adopted specific criteria for the approval of partitions and sub-divisions that occur within District boundaries. The cost of review and oversight of these projects is to be borne by the developer. In this way, the District can assure that its facilities are protected and that all current and future water users have the ability to get their water (both water rights and easements are dedicated and protected).

The District provides specific information and criteria to the developer or owner and interested parties of any subdivision or partition within its boundaries. Partition and subdivision requests may be reviewed by the District's engineer, who works with the owner and the WEID to assure that the criteria contained in the policy has been met. If you are considering a partition or sub-division, you should contact the District office to get a copy of the current policies.

WEID DISTRICT PERSONNEL

Bev Bridgewater, District Manager
Lisa Baum, Office Manager
Richard French, Field Superintendent
Ben Svatonsky, Irrigation System Operator
Casey Surber, Irrigation System Operator
Ben de los Santos, Irrigation System Op
Frank Villegas, Irrigation Maintenance
Jim Ball, Fish Passage Technician
Chris DaVault, Office Assistant

**100 YEARS
THREE MILE FALL DAM
1914—2014**



This booklet was updated August 31, 2016..
Additional copies may be obtained by contacting
the District office.