

# WEST EXTENSION IRRIGATION DISTRICT

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January 24, 2019

## **Organizational Meeting 2019**

### **Monthly Board Meeting**

Chairperson Philippi called the Board meeting to order on January 24, 2019 at 9:00 a.m. at the Irrigon Fire Hall located at 705 N. Main St. in Irrigon. Those in attendance were: Board members, Dalarie Philippi, Vern Frederickson, Abe McNamee and Warren Kemper; Board Secretary/Manager, Bev Bridgewater; Manager of the Reclamation Hermiston Field office, Sean Kimbrel. Director Bob Mueller was not able to attend.

### ANNUAL ORGANIZATIONAL BUSINESS

**OATH OF OFFICE:** The following newly elected director took his oath of office:

Division Four: Vern Frederickson (three-year term)

#### **OFFICER ELECTION:**

**CHAIRMAN:** Philippi asked for nominations for officers of the Board. McNamee nominated Dalarie Philippi to continue as Chairman. Kemper seconded the nomination. With no further nominations, they were closed. A unanimous vote was cast thus electing Dalarie Philippi as Chairman of the Board of Directors.

**VICE CHAIRMAN:** Philippi asked for nominations for Vice Chair of the Board. McNamee nominated Vern Frederickson to continue as Vice Chairman. Kemper seconded the nomination. With no further nominations, they were closed. A unanimous vote was cast thus electing Vern Frederickson as Vice Chairman of the Board of Directors.

**SECRETARY:** McNamees moved to appoint Manager Bev Bridgewater as Secretary for the Board of Directors. Kemper seconded the motion. Motion passed.

**RESOLUTION NO. 19-001 - REGULAR BOARD MEETINGS FOR 2019 and ORGANIZATIONAL MEETING FOR 2020:** Frederickson moved to adopt Resolution No. 19-001 which sets the monthly meetings and the 2020 organizational meeting. Kemper seconded the motion. The Board will meet on the third Thursdays of each month at 9:00 a.m. at the Irrigon Fire Hall. The Board will be flexible and may change dates and times if conflicts arise. The organizational meeting for 2020 will be on Thursday, January 16 at 9:00 am. Motion passed.

**BANKING:** McNamee moved to continue banking with Banner Bank of Oregon and Local Government Investment Pool (LGIP). Mueller seconded. Motion passed.

**BANKING SIGNATORS:** Those authorized to sign on District accounts are Board Directors, Dalarie Philippi, Vern Frederickson, Warren Kemper, Robert Mueller, Abe McNamee and Manager/Secretary, Beverly Bridgewater. Lisa Baum is authorized to make transactions. Since there are no changes to the accounts, no action was needed.

**AGENDA:** Frederickson moved to approve the agenda as presented. McNamee seconded. Motion passed.

## MONTHLY BUSINESS

**APPROVAL OF MINUTES:** Frederickson moved to approve the minutes of the November Board meeting. McNamee seconded. Discussion. Motion passed. A meeting was not held in December due to Manager's injury.

**BILLS PAYABLE:** After review, Frederickson moved to approve the November accounts payable list in the amount of \$163,986.63 and the December accounts payable list in the amount of \$124,487.55. McNamee seconded. Motion passed.

**FINANCIAL REPORT:** The Financial Report dated November 30, 2018 was reviewed. No action was required.

## REPORTS AND CORRESPONDENCE

**OPERATIONS:** Operations were discussed and reviewed.

**OFFICE MANAGER – RESOLUTION NO. 19-006 - COLLECTIONS:** A report was provided listing the landowners who would be going to collections. Discussion. The Board would like as few foreclosures as possible, but understand they should be firm in collections. McNamee moved to send six lands to the attorney and to send a letter to eight more, giving them a chance to set up payment arrangements before the next Board meeting. Those receiving the letter will be asked to sign an agreement in lieu of foreclosure. They will be notified that they must keep their payments current for the next three years, or they will be shut off without notice. Kemper seconded. Motion passed.

**RESOLUTION NO. 19-006:** McNamee moved to adopt Resolution No. 19-006 which will send six landowners to the attorney for collections. Kemper seconded. Motion passed.

**MANAGER’S’ REPORT:** A written report was distributed to the directors and is attached to and a part of the minutes. It was reviewed and discussed.

## **DISTRICT BUSINESS**

**RESOLUTION NO. 19-004 – LAND SALE AGREEMENT:** **Frederickson** moved to adopt resolution No. 19-004 which authorizes a one-acre lot currently owned by the District to be sold to Morrow County School District for \$23,000. It authorized the Chairman to sign documents on behalf of the District. Kemper seconded. Motion passed.

**CITY OF UMATILLA INDUSTRIAL WASTEWATER AGREEMENT:** A draft agreement between the City of Umatilla and the District was reviewed and discussed. Sean pointed out that Reclamation’s agreement and permit with the City has not been completed yet. Discussion and direction to stay any further discussion until the agreement and permit with Reclamation and the City of Umatilla are complete.

**2019 BUDGET:** The preliminary budget proposal for 2019 was reviewed and discussed. Since the Boardman piping projects are becoming larger and taking more of the budget, the Board directed these funds to be separated from the operating funds. More discussion.

**SPECIAL BOARD MEETING:** The Board will meet on Tuesday, February 12 in a special Board meeting to work on the budget and other issues;

**SHOP:** Bridgewater has been gathering figures for the new shop. Chairman Philippi stated the importance of a shop now that the District crew is doing so much in house work on screens, pumps and headgates. She asked the members to think about what is needed inside the shop so more accurate figures can be developed.

## **ADJOURNMENT**

With no further business, Chairperson Philippi adjourned the meeting at 11:15 am.

Signed:

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Bev Bridgewater, Secretary

Attest:

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Dalarie Philippi, Chairperson